



Antelope Valley Union High School District www.avdistrict.org
SPECIAL SERVICE AWARD NOMINATION FORM

Please print legibly or type.

Name of Nominee: _____ Date: _____

Classification/Title: _____
Certificated/Classified

Site/Work Location: _____

The nomination of this employee for this award must be based on at least one criteria listed below: *(Check all that apply)*

- Unusual competence, courage or performance in an emergency situation or under unusual difficulties.
- Original suggestions, developments or major improvements in methods, organization or procedures, or for work on a particular project which results in a substantial benefit to the District.
- Community service may be considered to the extent that it may affect the District.

Rules:

1. There is no limit to the number of Special Service Awards that may be presented by the Employee Recognition Committee in any one year.
2. An employee may receive this award more than once.
3. The Special Service Award should be presented when earned, as determined by the Committee.

Submit, in writing and attach to this form, specific details supporting your nomination of this employee in recognition for the outstanding service. (Please be sure to include in your description any extraordinary and identifiable results that can be observed as a direct outcome of this employee's service.)

Name of Nominator(s)

Signature of Nominator(s)

Site/Work Location

Classification/Title

DEADLINE:

**Please submit this form to the Principal's Secretary in an envelope marked "SPECIAL SERVICE AWARD"
NO LATER THAN **2:00 PM WEDNESDAY, FEBRUARY 8, 2012**
No deadline exceptions!**